

# Erika Herrera

INSTRUCTIONAL DESIGNER · E-LEARNING DEVELOPER · HEALTH AND SAFETY TECHNICIAN

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*“Placed in between organisations and technology, I am committed and enthusiastic in what I do. Driven by great challenges and learning opportunities, I look forward to combining technical knowledge with interpersonal skills.”*

## Summary

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Training Officer at Hellers Ltd. Diploma in Occupational Health and Safety. Human-centred and goal-oriented Instructional Designer specialised in training and e-learning development.

## Work Experience

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### Hellers NZ's Butcher

Christchurch, New Zealand

TRAINING OFFICER

Jul. 2019 - Present

- Applied interaction design and interactive learning principles to instructional solutions
- Developed training resources for on-job-trainers in collaboration with subject-matter experts (SMEs)
- Facilitated the company induction programme
- Ensured integrity of the safety operating procedures (SOPs)
- Developed, implemented, and managed e-learning modules and digital resources based on video editing and multimedia.
- Ensured staff were competent, productive, and supported in their work-place
- Created and maintained databases to track staff performance

### Bodegas Grupo Peñaflo

Mendoza, Argentina

HEALTH AND SAFETY TECHNICIAN

Feb. 2018 - Jul. 2018

- Examined credentials and work permits to ensure compliance with licensing requirements
- Supplied, controlled, and maintained personal protective equipment
- Helped direct rescue and firefighting operations in the event of a fire
- Planned emergency response drills
- Facilitated training to employees and contractors

### Bodega Chandon

Mendoza, Argentina

HEALTH AND SAFETY ANALYST

Jan. 2013 - Apr. 2014

- Provided specialist training and support for implementing the key components of the H&S strategy
- Collected data and developed reports on the management of critical risk
- Provided efficient, reliable, and quality data for scheduled and ad hoc reporting requirements

### Gabriel Del Mazo High School

Mendoza, Argentina

HIGH SCHOOL TEACHER

Nov. 2012 - Mar. 2015

- Facilitated subjects according to curriculum goals and objectives set by syllabuses and school policy
- Prepared, developed, and managed lesson plans and classroom resources
- Evaluated students' work, recording results and completing reports and profiles on student achievement

## Education

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### Instituto A Priori-CEC

Mendoza, Argentina

DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY

Feb. 2006 - Dec. 2009

- NZQA Diploma Level 5

### Ernesto Perez Cuesta High School

Mendoza, Argentina

HIGH SCHOOL DIPLOMA

Mar. 1999 - Dec. 2003

## Courses, Workshops & Certifications

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2021	<b>Instructional Design and Technology</b> , University System of Maryland - Certified by edX	Online, NZ
2020	<b>Health and Safety Leadership Training</b> , Coolspring Consulting	Christchurch, NZ
2020	<b>International English Language Testing System (IELTS)</b> , University of Canterbury	Christchurch, NZ
2019	<b>Comprehensive First Aid Course</b> , New Zealand Red Cross	Christchurch, NZ
2019	<b>Practical Fire Extinguisher Training</b> , Life Care Consultants Ltd	Christchurch, NZ
2019	<b>Articulate Storyline 2 Virtual Training Expert Level</b> , B Online Learning	Christchurch, NZ
2017	<b>NZQA National Certificate in Occupational Health and Safety Level 3</b> , Competenz	Christchurch, NZ
2017	<b>OHSAS 18001: Occupational Health and Safety Audit &amp; Certification</b> , Universidad Tecnologica Nacional	Mendoza, AR

## Skills

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<b>Tools</b>	Microsoft Office, Articulate Storyline 360, Adobe Creative Cloud Applications
<b>Interpersonal</b>	Communication, Leadership, Entrepreneurship, Proactivity, and Resilience
<b>Languages</b>	English, Spanish

## Additional Information

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<b>Portfolio</b>	Available upon request
<b>References</b>	Available upon request
<b>Travelling</b>	Argentine Passport, New Zealand Talent (Accredited Employer) Work Visa and driving license